

Recommendation Letter for Charna Terveus

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February 20, 2026

To Whom It May Concern,

I am currently an Assistant Principal and previously had the opportunity to work closely with Mrs. Terveus during my time as an instructional coach for several school years. In that role, I supported teachers with curriculum development, lesson planning, mentoring, classroom management, behavioral interventions, and professional development. Through this work, I was able to observe Mrs. Terveus' performance firsthand, and I am pleased to recommend her for any job or program she chooses to pursue.

When Mrs. Terveus joined Spruce High School, she had no prior experience teaching in Texas. Even so, she adapted quickly to campus expectations, demonstrated creativity in her instruction, and maintained a consistently professional demeanor. She is dependable and reliable, with excellent attendance, punctuality, and preparation. Her colleagues and leadership team know they can count on her to follow through and support the needs of the campus.

Mrs. Terveus has a strong ability to break down complex information and student data in ways that are clear and actionable for others. She effectively shares insights with her team and contributes meaningfully to discussions that impact instruction and student outcomes. She works well independently and is equally effective in collaborative settings, which makes her a valuable team member in a variety of situations.

Another notable strength is her openness to feedback. She receives constructive input professionally and makes intentional efforts to apply it to her future performance. Over time, I have seen her grow significantly in her practice, taking on leadership roles such as serving as the lead Biology teacher, participating in the Campus Improvement and Culture Committee, and supporting campus-wide intervention efforts for high-risk students.

Mrs. Terveus is disciplined, hardworking, dependable, and consistently maintains a positive and respectful approach to her work. I am confident she will be a strong addition to your organization. Please feel free to contact me if you would like any additional information.

Sincerely,

Anthony Banks

Anthony Banks
Assistant Principal
Sunset High School